



## COMPLIANCE COMPONENT TEMPLATE

### DEFINITION

<i>Name</i>	Web-based Data Collection
<i>Description</i>	Describes how personal and business information will be collected electronically through State websites. Any information collected shall be maintained in accordance with applicable statutes, regulations, policies, and/or best practices.
<i>Rationale</i>	Promotes the responsible use of information and protection of individual and business privacy rights.
<i>Benefits</i>	<ul style="list-style-type: none"><li>• Standardizes and protects the privacy of data electronically collected by state agencies.</li><li>• Maximizes the overall use of the State's technology investments to best benefit the privacy of its citizens.</li><li>• Maximizes the overall use of the State's technology investments to best benefit the privacy of its businesses</li></ul>

### ASSOCIATED ARCHITECTURE LEVELS

<i>Specify the Domain Name</i>	Privacy
<i>Specify the Discipline Name</i>	Privacy (Data)
<i>Specify the Technology Area Name</i>	Collection
<i>Specify the Product Component Name</i>	

### COMPLIANCE COMPONENT TYPE

<i>Document the Compliance Component Type</i>	Standard
<i>Component Sub-type</i>	

### COMPLIANCE DETAIL

<i>State the Guideline, Standard or Legislation</i>	<p>Surveillance data collection methods will not be used by State agencies except as otherwise documented in the ITAB Privacy Committee Online Privacy Policy. Surveillance data collection methods are defined as cookies, clear-gifs, or other methods that are invisible to the user. This does not include data that is collected generically with no tie back to the user (such as the counting on a web server for the number of pages served, raw page referrer data [last page a visitor was viewing], or browser type information.</p> <p>Except as documented in the ITAB Privacy Committee Online Privacy Policy, the use of static data collection will only be allowed on State web sites. Static data collection notifies the visitor of what data is being collected and allows the visitor to direct the state to not retain such data beyond the instant transaction. Static data is gathered in a question/answer format, that lets the individual know what data points are being collected, when and by whom. Included in static data collection are forms or other questions completed by the visitor.</p>
<i>Document Source Reference #</i>	

Compliance Sources			
Name		Website	<a href="http://www.outliersoftware.com">www.outliersoftware.com</a> <a href="http://www.lexisnexis.com">www.lexisnexis.com</a> Web.lexis.com State of Colorado website policy (OIT)
Contact Information			
Name		Website	
Contact Information			
KEYWORDS			
List Keywords	Data collection, surveillance, static, opt out, forms, Internet, business, cookies		
COMPONENT CLASSIFICATION			
Provide the Classification	<input type="checkbox"/> Emerging <input checked="" type="checkbox"/> Current <input type="checkbox"/> Twilight <input type="checkbox"/> Sunset		
Sunset Date			
COMPONENT SUB-CLASSIFICATION			
Sub-Classification	Date	Additional Sub-Classification Information	
<input type="checkbox"/> Technology Watch			
<input type="checkbox"/> Variance			
<input type="checkbox"/> Conditional Use			
Rationale for Component Classification			
Document the Rationale for Component Classification			
Migration Strategy			
Document the Migration Strategy			
Impact Position Statement			
Document the Position Statement on Impact	While many state agencies are becoming aware of the issue, there is a lack of consistency of response in the area of maintaining business and personal electronically collected data.		
CURRENT STATUS			
Provide the Current Status	<input type="checkbox"/> In Development <input type="checkbox"/> Under Review <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Rejected		
AUDIT TRAIL			
Creation Date	02-05-07	Date Approved / Rejected	03-08-05
Reason for Rejection			
Last Date Reviewed		Last Date Updated	
Reason for Update			